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**MINUTES OF THE ANNUAL GENERAL MEETING OF THE CHELMSFORD HOCKEY CLUB  
HELD AT THE CLUB MEETING ROOM, CHELMER PARK AND ONLINE VIA 'TEAMS'  
MEETING, ON Friday 4<sup>th</sup> July 2025; MEETING COMMENCED AT 19.32hrs.**

**Members of the Management Committee present:**

Richard Ross, Chair (delegate). Adam Hunter, Treasurer. Sally Dalton, Junior Chair. Gemma Butterworth, Welfare Officer. Sam Prebble, Club Captain. Adrian Tuff, Sports Club Representative. Carl Wright, Development officer. Darren Davies, Secretary.

**Members present:**

13 in person and 6 online

1.	<b>Chairman's Introduction.</b> Richard Ross introduced himself to the attendees and explained that Club Chair James Stock was unwell and sent his apologies for being unable to attend. For this AGM James had therefore delegated the Chair to Richard.
2.	<b>Apologies for absence:</b> James Stock, Suzanne Bolwell-Davies, David, Nicky, Antonia and Connie Kitchener, Sue Rhodes, Jas Goddard, Matt Gore, Gill Justier, Sarah Fernandez-Grandon, Rachel Watson, Eden Waite, Michelle Smith, Abbey Marsh
3.	<b>Adoption of the minutes of the AGM held on the 21st June 2024: version 2</b> Proposed – Richard Ross. Seconded – Darren Davies.
4.	<b>Matters arising:</b> NTR
5.	<b>To receive the Chairman's report:</b> Report received.  Richard Ross reiterated the Chair's thanks to the management committee members, all the club's officials, captains and volunteers for their support and efforts which had enabled the club's members to play and enjoy their hockey over the past season.  Proposed – Richard Ross. Seconded – Darren Davies.
6.	<b>To receive a report on the Junior Section:</b> Report received.  The Chair thanked Sally Dalton for her efforts during the past season.  Proposed – Richard Ross. Seconded – Darren Davies.
7.	<b>To receive a report on the Chelmsford Sports Club:</b> Report received.  The Chair commended David Gore and Tom Pegrum for their efforts in renovating the club house bar.  Proposed – Richard Ross. Seconded – Darren Davies.
8.	<b>Election of Officers:</b>

	<p>The President, Chair, secretary and Management committee chair roles were proposed to the members and accepted.</p> <p>The committee confirmed that it would pursue and appoint members to all positions below the management committee via the regular management committee meetings.</p> <p>Proposed – Richard Ross. Seconded – Darren Davies.</p>
9.	<p><b>To receive the Treasurer’s report and to approve the draft accounts for the year ending 31st May 2024:</b> Report and Draft accounts received. Adam Hunter presented the findings.</p> <p>Tom Pegrum asked why the charges for goalkeepers with their own kit was being re-introduced; It was explained that in view of the need to raise membership costs generally it was felt that all club members should contribute at least something for the benefit of being a club member (which was why senior coaches and umpires not paying any other membership fee would also be asked to pay a £50 fee this year alongside GKs).</p> <p>There is an EH and/or a Sport Club levy and insurance costs for every club member and sharing that cost across all members was considered appropriate.</p> <p>In answer to a follow up question from Tom, regarding status of keepers who took club loans to fund replacement kit, it was confirmed that the club owned the kit until the loan was paid back and hence the keeper should pay full fees.</p> <p>Sam Prebble asked if the new match official charge applied to playing members who already paid fees, and it was confirmed it did not.</p> <p>Sally Dalton requested that the Treasurer release a briefing document, post meeting summarising the rationale for the proposed fee increases. Especially to counter the (false) rumour that increases were driven by M1 player recruitment.</p> <p>Suzanne Maddison asked if the £1 fee applied to active Uni students playing a one-off game would apply in 25/26 – this is to be confirmed.</p> <p>Match Teas – it was confirmed that under the new club management structure a review of the current teas’ arrangement would be undertaken.</p> <p>Noting the clubs cost base was being stretched by the new EH fee approach, Nikki Tuff suggested the club levered the EH commitment to involve more state schools by offering out our pitch to them for daytime hire.</p> <p>Proposed – Richard Ross. Seconded – Darren Davies.</p>
10.	<p><b>To set the subscriptions and match fees for the 2024/25 season:</b> Proposed new rates and rationale were presented and were unanimously accepted by show of hands for all eligible members attending the meeting.</p> <p>Proposed – Richard Ross. Seconded – Darren Davies.</p>
11.	<p><b>To appoint an accountant to review the accounts:</b> Edmund Carr re-appointed as Accountant.</p> <p>Proposed – Richard Ross. Seconded – Darren Davies.</p>
12.	<p><b>Any other business:</b> Toby Stock thanked the committee for the positive intent and actions taken in sharing more detail over the past season on the club’s development. Toby</p>

	<p>voiced his hope that the same approach would be taken going forward, the Chair confirmed that intent.</p> <p>Suzanne Maddison sought confirmation that coaches and training session details would be made available pre-season. It was confirmed this is the intention where possible. The Chair also confirmed the aim that Junior player eligible to play senior hockey would generally receive 1 junior and 1 senior training session per week, during the playing season.</p> <p>Darren Davies raised the plans to update the club constitution before the next AGM, the Chair confirmed that intention.</p> <p>The President thanked the attendees and contributors and closed the meeting.</p>
<b>Meeting adjourned at 21:06</b>	