



Mascalls,
Margaretting Road
Writtle
Chelmsford
Essex
CM1 3PN

Secretary@chelmsfordhc.org.uk

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE CHELMSFORD HOCKEY CLUB
HELD AT THE CLUB MEETING ROOM, CHELMER PARK AND ONLINE VIA 'TEAMS' WEB
MEETING, ON Friday 21st JUNE 2023; MEETING COMMENCED AT 19.31hrs.**

Members of the Management Committee present:

David Kitchiner, Chair. Adam Hunter, Treasurer. Sally Dalton, Junior Chair. Gemma Butterworth, Welfare Officer. James Stock, Club Captain. Adrian Tuff, Sports Club Representative. Matt Gore, membership Secretary. Sam Prebble, Sponsorship & Marketing officer. Darren Davies, Secretary.

Members present:

Antonia Kitchiner, Jazmine Croft, Anna Hunter, Mollie Tuff, Peter Hollebon, David Carr, Hugh Fillingham, Robert Nourse, Chelsey Shaw

1.	Apologies for absence: Tony Cole, Suzanne Bolwell-Davies, Sophie Bolwell-Davies
2.	Adoption of the minutes of the AGM held on the 23rd June 2023: Proposed – Sally Dalton. Seconded – Peter Hollebon.
3.	Matters arising: Spencer Wilcox memorial. In response to the question raised by David Carr, David Kitchiner confirmed that the club plan to install an honours board in the club house. This was seen as an ideal way to recognise the efforts Spence and other previous officers had made to the club.
4.	To receive the Chairman's report: Report received. David Kitchiner reiterated his thanks to the management committee members past and present that have supported him throughout his 8 year tenure. Proposed – David Carr. Seconded – Adrian Tuff.
5.	To receive a report on the Junior Section: Report received. In response to a question from Peter Hollebon regarding plans for future Junior tours, Sally confirmed that options for a UK and NL tour to our friends at Zevenbergen were both under consideration. Entry into the Copper Box event is still planned, for squads where numbers are low; consideration to link up with other local clubs is being made. The Chair thanked Sally Dalton for her efforts during the past season. Proposed – David Kitchiner. Seconded – James Stock
6.	To receive the Treasurer's report and to approve the draft accounts for the year ending 31st May 2024: Report received. Adam Hunter presented the findings.

	<p>The Chair thanked Adam Hunter for his efforts in the Treasurer role, especially the improvements made to the quality and depth of our financial data.</p> <p>In response to a question from Suzanne Maddison, Adam confirmed a schedule of Umpire payments would be published.</p> <p>Proposed – David Kitchiner. Seconded – Peter Hollebon</p>
7.	<p>To set the subscriptions and match fees for the 2024/25 season: General proposal presented and was accepted.</p> <p>Jo Guy asked if there was scope to introduce a family membership option. This was not part of the current proposal but would be considered for future seasons.</p> <p>Proposed – David Carr. Seconded – Charlie Hingston.</p> <p>Proposal for an 'All in one' fee was presented and was accepted.</p> <p>Kat Coates asked if a player electing to pay the full season one off fee could expect automatic selection for all fixtures. It was confirmed that normal selection processes still applied and hence this was not guaranteed.</p> <p>Proposed – Darren Davies. Seconded – James Stock.</p> <p>Proposal for reduction or elimination of fees for club senior Goal Keepers.</p> <p>Proposed – David Kitchiner. Seconded – Adrian Tuff.</p>
8.	<p>To receive a report on the Chelmsford Sports Club: Report received.</p> <p>Darren Davies highlighted the current lack of committee volunteers for the Sports Club and proposed a vote of thanks to Adrian Tuff for the sterling work he undertakes running and supporting the Social Club Committee.</p> <p>There were several points raised from the floor highlighting the lack of membership usage of the sports club both post-game and for evening social events. It was acknowledged that this issue had been ongoing for several seasons, no firm actions were identified. The adoption of Pitchero should make communication of events easier.</p> <p>Proposed – Charlie Hingston. Seconded – Crawford McKee</p>
9.	<p>Election of Officers: See section below.</p> <p>As in previous years, the committee confirmed that it would pursue and appoint members to any vacant positions via the regular management committee meetings.</p>
10.	<p>To appoint an accountant to review the accounts: Edmund Carr re-appointed as Accountant.</p> <p>Proposed – David Kitchiner. Seconded – Peter Hollebon</p>
11.	<p>Any other business: Newly appointed Chair, James Stock gave a vote of thanks to David Kitchiner for his service as outgoing Chair.</p> <p>Suzanne Madison asked if there were any plans to update the website. No moves were planned, in view of the adoption of Pitchero.</p>

	<p>Jo Guy asked if newsletters could be re-introduced. James Stock confirmed that Pitchero will do this.</p> <p>A question from Sandra Early regarding L6/7 training was deferred as a point for the playing committee prior to the next season.</p> <p>David Carr asked if the Club felt the quality of teas was appropriate. In the first instance, Captains are requested to address their suggestions directly to June.</p> <p>Kat Coates asked for advice on what to do if encountering pitch trespassers, official council advice is to report the issue immediately to the police.</p> <p>Sam Wilkinson-Ross suggested that the club should be more proactive in targeting members for their help, to improve engagement and making them feel more wanted. The point was noted.</p> <p>The President thank the attendees and contributors and closed the meeting.</p>
Meeting adjourned at 21:36	