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**Report of a Safeguarding Concern**

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| **Date of record:** |  |
| **Date of incident/disclosure:** |  |

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| --- | --- | --- | --- |
| **Name of referrer with contact details:** |  | **Role of referrer in the club:** |  |
| **Child name:** |  | **Team/Age Group:** |  |
| **Details of concern:** | * *use body map if appropriate*
* *use initials for other children / young people involved, unless there is a specific need to name them in full*
* *please do not include opinion, just the facts*
* *include dates, times and venue*
 |
| **Have you spoken to the young person?** | * *If so, please provide details*
 |
| **What is the relationship between the young person and the accused?** |  |
| **Have you spoken to the young person’s parent or carer, where appropriate?** | * *If so, please provide details below*
 |
| **Any action taken so far to keep the child safe (please see our document on what to do if you have a safeguarding concern)** |  |
| **Name, role and contact details of accused/adult if relevant and known** |  |
| **Reported to:** |  | **Role of person reported to:** |  |
| **Signed:** |  |

***Body Map for reporting purposes***

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