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MINUTES OF THE ANNUAL GENERAL MEETING OF THE CHELMSFORD HOCKEY CLUB HELD ONLINE VIA 'ZOOM' WEB MEETING, ON TUESDAY 30th JUNE 2020; MEETING COMMENCED AT 19.35hrs.

Members of the Management Committee present:

David Kitchiner, Chairman. Karen Gibson, Treasurer. Darren Davies, Secretary. David Ireland, Junior Chairman. Kathryn Macdonald, Performance Director.

Members present:

Crawford McKee, Annabel Muir, Bryony Lund, Charlie Hingston, Harry Raynor, Ian Belchamber, Ursula Heelis, Jack Head, James Stock, Jonny Wilcox, Kat Hales, Kim Huggins, Kirsty Dailly, Robert Nourse, Marcus Bradley-Stevenson, Marie Kirkham, Deborah Maton, Matt Gore, Mikey de Mello, Olivia Hamilton, Toby Webster, Peter Hollebon, Richard Ross, Sally Dalton, Sam Wilkinson-Ross, Sam Prebble, Simon Bird, Suzanne Bolwell-Davies, Tom Fanger, Tom Pegrum, David Gore

1.	Apologies for absence: Ross Marsh, Nick Kitchiner, Antonia Kitchiner, Connie Kitchiner, Sophie Bolwell-Davies, James Caviel, Tony Cole.
2.	Adoption of the minutes of the AGM held on the 20th June 2019: Proposed – Sally Dalton. Seconded – Peter Hollebon.
3.	Matters arising: There were no matters arising. Proposed . Seconded –
4.	To receive the Chairman's report: Report received. Proposed – Sam Wilkinson-Ross. Seconded – Jonny Wilcox.
5.	To receive a report on the Junior Section: Report received. Proposed – Charlie Hingston. Seconded – Marie Kirkham .
6.	To receive the Treasurer's report and to approve the draft accounts for the year ending 31st May 2020: Report received. <ul style="list-style-type: none">• Peter Hollebon commented upon the large amount of uncollected fees and subs in the financial report and asked why Captains were not doing more to ensure timely collection. Karen Gibson confirmed that issues with the online service made it difficult for captains to monitor non-payment, the situation was compounded when the membership secretary left at Christmas 2019. Collection of late payments was being actively pursued and the club will considered the suspension of any member who does not attempt to settle their account on time.

	<ul style="list-style-type: none"> • Matt Gore asked if the club had applied for the Chelmsford City Council Sports grant. It was unclear and outside of the meeting the committee will follow up on this suggestion. Robert Nourse confirmed that the Sports Club had applied for and successfully received the council grant. After an additional question from Ian Belchamber asking if the sports club grant may affect the cricket and hockey clubs position; David Kitchiner confirmed that the club was investigating other similar grants and would liaise with the Sports Club to ensure all options were pursued. • Following a question from Robert Nourse, Karen Gibson confirmed the clubs cash position remained positive. <p>Proposed – Sally Dalton Seconded – David Ireland .</p>
7.	<p>To set the subscriptions and match fees for the 2020/21 season: Proposal received.</p> <p>. Proposed – Ian Belchamber. Seconded – Kim Huggins .</p>
8.	<p>To receive a report on the Chelmsford Sports Club: Report received.</p> <p>Proposed – Kat Hales, Seconded – Karen Gibson.</p>
9.	<p>Election of Officers: See section below. As in previous years, the committee confirmed that it would pursue and appoint members to any vacant positions via the regular management committee meetings.</p>
10.	<p>To appoint an accountant to review the accounts: Edmund Carr re-appointed as Accountant.</p> <p>Proposed, . Seconded, .</p>
11.	<p>Any other business:</p> <ul style="list-style-type: none"> • Sally Dalton asked for her name and position of Junior Recruitment and Schools Liaison Officer be added to the list of posts.
<p>Meeting adjourned at 20:39</p>	

CHELMSFORD HOCKEY CLUB

OFFICERS FOR ELECTION AT THE CHELMSFORD HC AGM ON 30 JUNE 2020 standing for 2020/21

Office	Current holder	Willing to Stand for Reelection	Standing for 2020/21	Notes
President	Spencer Wilcox	No	Crawford McKee	David Kitchiner / Karen Gibson
Chairman	David Kitchiner	Yes	David Kitchiner	Kim Huggins / Tom Fanger
Secretary	Darren Davies	Yes	Darren Davies	Kim Huggins / Tom Fanger
Treasurer	Karen Gibson	Yes	Karen Gibson	Kim Huggins / Tom Fanger
Club Captain	VACANT	n/a	Tom Fanger	Simon Bird / Marie Kirkham
Chair of Junior Section	David Ireland	Yes	David Ireland	Simon Bird / Marie Kirkham
Club Development Officer	VACANT	n/a		
Fixture Secretary	Wendy Daden	No	James Stock	Simon Bird / Marie Kirkham
Club Umpires Secretary	Bunny King	No		
Facilities Manager	Dave Farmer	Yes	Dave Farmer	Simon Bird / Marie Kirkham
Sports Club Rep	Spencer Wilcox	No		Simon Bird / Marie Kirkham
Selection Co-ordinator (ladies)	Tony Cole	Yes	Tony Cole	Simon Bird / Marie Kirkham
Selection Co-ordinator (men)	Richard Ross	Yes	Richard Ross	Simon Bird / Marie Kirkham
East League (ladies)	Marie Kirkham	No	Kirsty Dailly	Sally Dalton / Suzanne Bolwell-Davies
East League (men)	James Stock	No	David Gore	Sally Dalton / Suzanne Bolwell-Davies
Essex league (ladies)	Kirsty Dailly	n/a	n/a	Role no longer required due to integration of Essex League into East League structure
Social Secretary	Tom Fanger James McCann Sam Wilkinson-Ross Jess Wilkinson-Ross	No No Yes Yes	Sam Wilkinson-Ross Jess Wilkinson-Ross	Sally Dalton / Suzanne Bolwell-Davies Sally Dalton / Suzanne Bolwell-Davies
1st XI Manager (ladies)	Cass Hamilton	Yes	Cass Hamilton	Marie Kirkham / James Stock
1st XI Manager (men)	Angus Rayner	Yes	Angus Rayner	Marie Kirkham / James Stock
1st XI (ladies)	Kate McGuinness	No	Bryony Lund & Olivia Hamilton	Peter Hollebon / Marcus Bradley - Stevenson
1st XI (men)	James Stock	Yes	James Stock	Peter Hollebon / Marcus Bradley - Stevenson
2nd XI (ladies)	Andrea Walding	TBC	Andrea Walding	TBC
2nd XI (men)	James McCann	TBC	James McCann	TBC
3rd XI (ladies)	Sophie Pryor	No	Marie Kirkham	Peter Hollebon / Marcus Bradley - Stevenson
3rd XI (men)	Steve Smith	No		
4th XI (ladies)	Sarah Catchpole	Yes	Sarah Catchpole	Peter Hollebon / Marcus Bradley - Stevenson
4th XI (men)	Sam Prebble	Yes	Sam Prebble	Peter Hollebon / Marcus Bradley - Stevenson
5th XI (ladies)	Sandra Early	Yes	Sandra Early	Peter Hollebon / Marcus Bradley - Stevenson
5th XI (men)	Bryan Baker	No		
6 th XI (ladies)	Sue Rhodes	Yes	Sue Rhodes	Peter Hollebon / Marcus Bradley - Stevenson
6 th XI (men)	Paul Fielding	Yes	Paul Fielding	Possibly moving to M7
7 th XI (ladies)	Suzanne Bolwell-Davies	TBC	Suzanne Bolwell-Davies	TBC
7 th XI (men)	Matt Gore	No		
8 th XI (ladies)	n/a	n/a		New team
Vets XI (ladies)	VACANT	No		
Vets XI (men)	Ian Hull	Yes	Ian Hull	Peter Hollebon / Marcus Bradley - Stevenson
Evergreens (men)	Ralph Thomas	Yes	Ralph Thomas	Peter Hollebon / Marcus Bradley - Stevenson
Over 40 Manager (men)	Ian Belchamber	Yes	Ian Belchamber	Peter Hollebon / Marcus Bradley - Stevenson
Mixed XI	Jack Meer	No	Mollie Tuff	Peter Hollebon / Marcus Bradley - Stevenson
VPs	As current	Yes	As current with exception of Spencer Wilcox, John Cockett and Michael Spencer all dec'd.	Sally Dalton / David Kitchiner
Auditors	Edmund Carr and Sons	Yes	Edmund Carr and Sons	Karen Gibson / Kat Hales

Office	Current holder	Willing to Stand for Re-election	Standing for 2020/21	Notes
Performance Director	Kath Macdonald	Yes	Kath Macdonald	
Adult Membership Secretary	VACANT	n/a	Matt Gore	
Junior Membership Secretary	VACANT	n/a	Matt Gore	
Junior recruitment and schools liaison officer	Sally Dalton	Yes	Sally Dalton	
Sponsorship and Marketing Officer	James Caviel	No		
Umpires Liaison Officer	Bunny King	No		
Kit Manager	Darren Davies	Yes	Darren Davies	
Welfare Officer	Primary – Wendy Tombs Secondary – Kath Macdonald	Yes & Yes	Primary – Wendy Tombs Secondary – Kath Macdonald	
Bar Secretary	David Gore	Yes	David Gore	
Press Officer & Media Relations	VACANT	n/a		
Internal Comms/Website	Rachel Smith	No		
Tournament Officer	Sam Wilkinson	TBC	Sam Wilkinson-Ross	TBC
Volunteer Champion	VACANT	n/a		
500 Club	Nicola Thompson	No		
Junior Secretary	VACANT	n/a	Seera Chara	
Junior Fixture Secretary	James Anthony	TBC	James Anthony	TBC
Junior Social Secretary	VACANT	n/a		
Junior Tournament Officer	VACANT	n/a		