**CHELMSFORD SPORTS CLUB**

**Minutes of the Annual General Meeting held at Chelmer Park on Tuesday 25th June, 2020**

1. **Present**:

B. Poole (BP), G. Hickman (GH), D. Goddard (DG), S. Clifford (SC), R Nourse (RN), Shirley Bailey (SB),

Andrew Shepherd (AS), Carl Page (CP), Priantha Sirawardana (PS)

**Apologies**: N. Kitchener, Ken Carr, Mark Moss, Jenny Stonebank, Eddie Lawrence

1. **Minutes of the last Meeting**:

It was noted that the original AGM date had to be changed to Tuesday 25th June as a result of the consequences of the Coronavirus and subsequent lockdown.

The minutes were then agreed and signed as a correct record.

1. **Matters Arising**:

* RN reported that gathering quotations for the roof repair had been protracted as the first winning bidder

had withdrawn when we found his insurance was not as required. New quotations were obtained and the work was finally undertaken by M Pickett Roofing in April/May this year.

* Clubhouse Wi-Fi was upgraded using a contribution of £1000 from ECB and contributions from the two clubs.
* Both clubs to be reminded of need to roll out the Fire and Emergency Plan each year (**RN, SB**)
* Quotes for new entrance door with appropriate lock devices being pursued by BP. Not possible to have push bar with keypad. DG said the entrance was unlocked when the clubhouse was occupied.

1. **Chairman's Report**:

* A copy of the report was circulated. **RN** has sent a copy to CHC for their AGM and will put copy on the notice board.
* GH highlighted the massive contribution Spencer had put in to all aspects of the Sports Club, including being a Trustee; he will be missed enormously.
* DG proposed and BP seconded adoption of the report. Agreed

1. **Treasurer’s Report**:

* BP circulated copies of the accounts and details of build ups and explanations of various items.
* The card payment machine accounted for 29% of bar takings.
* Gross bar profit was 45.6% down on a take of £34,224, making a £15,924 profit.
* The lockdown happened just one week before the end of the hockey season. Since then the clubhouse has been closed down with all services minimised.
* SC proposed and RN seconded adoption of the report. Agreed.
* **RN** to put a copy behind the bar and circulate to clubs.

1. **Revised Constitution of the Sports Club**:

* The committee had been working for over a year on updating the constitution. SW, JS and DG lead the work
* It was pointed out that in 8.3 not only “the Committee Meetings” but all “Meetings” decisions should be

by simple majority. **RN** to amend the final version.

* BP proposed and DG seconded adoption of the Constitution as amended above. Agreed

7. **Election of Account Examiner**:

Martin Edwards confirmed that he is happy to continue as account examiner. BP proposed to retain Martin’s

services, Seconded by GH. Agreed

8. **Election of Bar Committee**:

B Poole proposed that the Sports Club Committee be elected as the bar committee. Seconded by SC. Agreed.

9. **Any Other Business**:

* Request for update on lease negotiations with City Council. DG said this was being led by Spencer but

thought little progress had been achieved with the Council and nothing was finalised. It was thought

that the main lease had about 10 years to run. The idea is to bring all leases together with a common end-date. **DG** would look through his files as he had been copied in on most emails, and report back to the Committee.

* **RN** asked to contact Tufty to get update on any progress with the bar refit of pumps, coolers and pipe-

work.

* Annual levy payable by the clubs was discussed. As the Cricket Club season had not started and would

be limited at best, it was thought a levy was unlikely. The committee was asked to consider the Hockey Club levy at its September meeting when it was hoped things would be clearer. **RN/GH**

* Ken Carr is retiring as a Trustee. David Carr has been put forward by the Hockey Club. Agree by all to be

a good choice. Suggested the Cricket Club consider and put forward a candidate to achieve the minimum three Trustees required by the Constitution. David Carr needs approval from both Clubs (**SB/DG, RN**)

10. **Date of Next AGM** - to be confirmed

Meeting closed at 20.27