

## CHELMSFORD HOCKEY CLUB



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### MINUTES OF THE ANNUAL GENERAL MEETING OF THE CHELMSFORD HOCKEY CLUB HELD IN THE TEA ROOM, CHELMER PARK ON FRIDAY 22<sup>nd</sup> JUNE 2018; MEETING COMMENCED AT 1935hrs.

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#### Members of the Management Committee present:

Spencer Wilcox, President. David Kitchiner, Chairman. Karen Gibson, Treasurer. Sally Dalton, Club Development Officer. James McCann, Club Captain (acting Secretary).

#### Members present:

Peter Carter, Kim Huggins, Sally Dalton, Sam Wilkinson, Sophie Pryor, Ian Hunter, Peter Hollebon, Bert Clarke, David Ireland.

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1.	<b>Apologies for absence:</b> Nicola Kitchiner, Antonia Kitchiner, Connie Kitchiner, Darren Davies, Wendy Daden, Marie Kirkham, Kathryn McDonald, Suzanne Bolwell-Davies, Matt Gore, Simon King, Richard Dickenson, Gill Hickman, Dicky Goode. David Carr, Robert Nourse and David Fox.
2.	<b>Adoption of the minutes of the AGM held on the 23rd June 2017:</b> It should be noted that there was a change to accounts reviewers noted in the previous minutes; Edmund Carr corrected.  Proposed - Sally Dalton. Seconded - David Kitchiner.
3.	<b>Matters arising:</b> None to raise.
4.	<b>To receive the Chairman's report:</b> Report received. Question from David Ireland relating to Club Mark funding; Spencer Wilcox confirmed that the funding came from the National Hockey Foundation, with Club Mark being a requirement to receive the funding. Proposed - Peter Carter. Seconded - Peter Hollebon.
5.	<b>To receive a report on the Junior Section:</b> Report received. No questions from Members. Proposed - Peter Hollebon. Seconded - David Kitchiner.
6.	<b>To receive the Treasurer's report and to approve the draft accounts for the year ending 31st May 2018:</b> Report received. Question from Peter Hollebon regarding revenue generated by O40s tournament. Spencer Wilcox confirmed the event to be a success and that England Hockey and the tournament organisers were very pleased with the venue. Proposed - Sam Wilkinson, Seconded - Sally Dalton.

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7.	<p><b>To set the subscriptions and match fees for the 2018/19 season:</b> Annual subscription and match fees for the senior section to remain as last season. The committee recommended that some Junior fees be altered as part of a commitment to better align the Junior section with value of the service provided. Action on David Kitchiner to consider how we better promote content of the Junior section more visible. Proposed - Ian Hunter, Seconded - Sam Wilkinson.</p>
8.	<p><b>To receive a report on the Chelmsford Sports Club:</b> Report received. Peter Hollebon, asked when the roof will be done? Spencer Wilcox confirmed that this will be completed during the summer. Proposed - Sally Dalton, Seconded - Peter Carter.</p>
9.	<p><b>To receive a report on the GDPR/DMS/Website project:</b> Report received. Sophie Pryor asked: If everything is on the website, will teamstuff/teamapp be obsolete? Tom Campbell: Committee will decide. Peter Carter: DMS should cover the situation. WhatsApp has guidance from EH, Committee to review and implement, as required. Sally Dalton asked for a link to send to new members. Peter Carter: Next season will be live on 1st September. New members can sign up, it will be managed offline between the membership secretary and the committee in order to. Spencer: Presentation was great, what about those not here? Peter Carter: Will be shared with Captains in due course, who can in turn share amongst the rest of the club. Ian Hunter: Do you have to register through the system or can you pay with a cheque? Tom Campbell: Possible to pay by cheque or bank transfer, but everything should really be completed through the website.</p>
10.	<p><b>Election of Officers:</b> See section below.</p>
11.	<p><b>To appoint an accountant to review the accounts:</b> Edmund Carr re-appointed as Accountant. Proposed, Karen Gibson. Seconded, Peter Hollebon.</p>
12.	<p><b>Any other business:</b> GWR2 to be run in June as an end of season social event, same format as previous attempt. Winter ball in November, TBC.</p>
<p><b>Meeting adjourned at 2108hrs.</b></p>	

## **CHELMSFORD HOCKEY CLUB**

### **OFFICERS FOR ELECTION AT THE CHELMSFORD HC AGM ON 22 JUNE 2018 standing for 2018/19**

Office	Current holder	Standing for 2018/19	Proposed	Seconded
President	Spencer Wilcox	Spencer Wilcox	Peter Hollebon	Bert Clarke
Chairman	David Kitchiner	David Kitchiner	Karen Gibson	Peter Hollebon
Secretary	VACANT		Delegated to Management Committee	
Treasurer	Karen Gibson	Karen Gibson	Sam Wilkinson	Ian Hunter
Club Captain	James McCann	James McCann	Peter Hollebon	David Kitchiner
Chair of Junior Section	Kathryn MacDonald	Kathryn MacDonald	Sally Dalton	David Kitchiner
Club Development Officer	Sally Dalton		Delegated to Management Committee	
Fixture Secretary	Wendy Daden	Wendy Daden	Peter Hollebon	David Kitchiner
Club Umpires Secretary	Bunny King	Bunny King	Sally Dalton	Peter Hollebon
Facilities Manager	David Farmer	Dave Farmer	Sam Wilkinson	Spencer Wilcox
Sports Club Rep	Spencer Wilcox	Spencer Wilcox	David Kitchiner	Peter Carter
Selection Co-ordinator (ladies 4s-7s)	Kirsty Dailly	Kirsty Dailly	Karen Gibson	Ian Hunter
Selection Co-ordinator (men 3s-6s)	James McCann	James McCann	David Ireland	David Kitchiner
East League (ladies)	Marie Kirkham	Marie Kirkham	Karen Gibson	Sally Dalton
East League (men)	Tom Fanger	Tom Fanger	Peter Hollebon	Peter Carter
Essex league (ladies)	Kirsty Dailly	Kirsty Dailly	Sam Wilkinson	Karen Gibson
Social Secretary	Lucy Arnold & Alex Nicol	VACANT	Delegated to Management Committee	
1st XI Manager (ladies)	Mark Butterworth	VACANT	Sally Dalton	Bert Clarke
1st XI Manager (men)	Angus Rayner	Angus Rayner		
1st XI (ladies)	Sophie Green & Kate Taylor			
1st XI (men)	Tom Fanger	Tom Fanger		
2nd XI (ladies)	Andrea Walding			
2nd XI (men)	Adam Carter			
3rd XI (ladies)	Jo Guy	Sophie Pryor		
3rd XI (men)	Matt Calderwood			
4th XI (ladies)	Lucy Arnold	Lucy Arnold		
4th XI (men)	Rob Dyer			
5th XI (ladies)	Kirsty Dailly	Wendy Daden		
5th XI (men)	Paul Fielding	Paul Fielding		
6 <sup>th</sup> XI (ladies)	Sue Rhodes	Sue Rhodes		
6 <sup>th</sup> XI (men)	Matt Gore			
7 <sup>th</sup> XI (ladies)	Suzanne Bolwell-Davies	Suzanne Bolwell-Davies		
7 <sup>th</sup> XI (men)	Matt Gore			
Vets XI (ladies)	Lou Acton	Lou Acton		
Vets XI (men)	Nigel Seager	Nigel Seager		
Evergreens (men)	Peter Hollebon			
Essex Indoor (men)	n/a	n/a		
Mixed XI	Jack Meer & Georgie Hodgkins-Brown	Jack Meer		
VPs	As current	As current with exception of Michael Gray and Bryan Heelis both decd.	David Kitchiner	Peter Carter
Auditors	Edmund Carr and Sons	Edmund Carr and Sons	Karen Gibson	Peter Hollebon

**Please note:**

The Management Committee should be consulted on any nominations for VP before the AGM. Nominations will not be accepted at the AGM

## **CHELMSFORD HOCKEY CLUB**

Other offices to be appointed by the Management Committee

<b>Office</b>	<b>Current holder</b>	<b>Willing to Stand for Re-election</b>	<b>Standing for 2018/19</b>	<b>Notes</b>
Adult Membership Secretary	Gill Collins	No	Peter Carter	
Junior Membership Secretary	Amanda Waite	No	Peter Carter	
Umpires Liaison Officer	Bunny King	Yes	Bunny King	
Kit Manager	Darren Davies	Yes	Darren Davies	
Welfare Officer	Kathryn MacDonald & Amanda Waite	Yes & No	Primary – TBC Secondary – Kath MacDonald	
Bar Secretary	Robert Nourse	No		
Press Officer & Media Relations	Nicole Hull	No		
Internal Comms/Website	Ally Jiggins	No		
Tournament Officer	Sam Wilkinson			
Volunteer Champion	n/a	n/a	Jo Guy TBC	New role
500 Club	Nicola Thompson	Yes	Nicola Thompson	
Junior Secretary	David Ireland	Yes	David Ireland	
Junior Fixture Secretary	David Ireland	Yes	David Ireland	
Junior Social Secretary	???			
Junior Tournament Officer	Jo Baker	Yes	Jo Baker	