



# CHELMSFORD HOCKEY CLUB

## JUNIOR SECTION

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### CODE OF CONDUCT FOR COACHES

We urge coaches at all times to remember that young people should play hockey because they enjoy it and want to be part of the club. It is really important that the following code is adhered to if we are to build a happy club that is built on mutual respect and regard for each other.

#### Coaches should

- Abide by the EHB Respect Code of Ethics & Behaviour.
- never smoke while coaching.
- avoid chewing gum whilst coaching.
- never coach under the influence of alcohol under any circumstances.
- never use profanities during coaching sessions.
- make sure that the level of activity carried out by the participant is suitable for their age, strength, maturity and ability.
- encourage appropriate behaviour by the participants during both training and competition.
- encourage the participants to abide by the rules of the sport. All participants should be encouraged to uphold the spirit of the sport.
- help the participants to deal with victory and defeat in a sportsmanlike manner, and encourage them at all times to treat opponents with due respect.
- be concerned at all times with the safety and well being of the participants.
- if any part of the coaching process requires physical contact between a coach and a participant, it is recommended that coaches ensure that no action on their part could be seen as inappropriate.
- accept the responsibility to make sure that participants have a safe environment within which they may train and play.
- respect the rights of all the participants they work with and treat all as equals within the context of their activity and ability. This must be regardless of age, ethnic origin, gender, religion and cultural background.
- try and ensure that any activity under their supervision is free from bullying or any other form of non-equality behaviour.



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Ground: Chelmer Park, Beehive Lane, Galleywood, Chelmsford, CM2 8RL. Tel 01245 250198

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### Role & Responsibilities of the JUNIOR COACH

#### Main duties

**Responsible to:**

The Junior Section Committee

**Responsible for:**

Age group..... Gender..... coaching sessions at Chelmer Park and other locations as advised, in accordance with published training schedules.

**Role:**

The main purpose of the role is to ensure that the club provides the young players with appropriate training and the opportunity to play in junior leagues and competitions.

The Coach is permitted to engage assistants as required, so long as they meet the Membership requirements of the club and have the appropriate accreditations.

**Qualifications & Accreditation:**

The Club requires a minimum England Hockey Player Coach Level 1 accreditation, attendance at a Safeguarding & Protecting Children course, a Best Practice Workshop, an Equality in Coaching course (or be available to attend one ASAP), a First Aid Course (the Club will assist you in obtaining this award during the season if you do not already have the qualification) and an Enhanced Criminal Records Bureau (CRB) certificate.

An allowance for telephone calls is paid. Other Club Officials and Coaches are always available for any assistance or advice.

A Club first aid kit will be issued to all team managers, which must be available at all training and match sessions, that will be replenished on request to the Secretary of the Junior Section. The Club provides playing kit and match and training equipment.

**Commitment required:**

Team activities on match day will usually take up to 4 hours. Coaching and training sessions at the club each week take up around 2 hours.

Other duties associated with the tasks outlined above are spread across the week, with telephone calls etc., and will take around 4 hours.

**Tasks:**

1. Follow Best Practice Guidelines regarding Safeguarding & Protecting Children
2. Abide by the EHB 'Respect' Code of Ethics & Behaviour
3. Adherence to Club Policies relevant to junior coaching
4. Preparation of coaching sessions in advance
5. Work with and include assistant coaches in the preparation and running of each session
6. Report on progress to the Junior Section Committee
7. Provide feedback on the organisation and degree of success of junior coaching and competitions

8. Provide formal written feedback and assessment reports to players at a frequency determined by the Junior Section Committee
9. Selection of teams
10. Travel to competitions with the team
11. Advise the team manager in advance of any sessions that cannot be attended
12. Annual end of season report to Junior Section Committee